



**Terms of Reference for
Consultancy Services for Technical Assessments and Design & Supervision Services for
School Renovations
Under the Ministry of General Education and Instruction in South Sudan
Institutional Contract**

Full Project Name:	Building Skills for Human Capital Development in South Sudan
Project Number:	P178654
Title:	Design and Supervision Consulting Firms for Rehabilitation of the primary schools in the Refugees and Host Community Areas
Purpose:	Engage qualified and experienced firms to carry out assessments of a combined 200 school buildings and infrastructure, design, produce renovation scope and supervise contractors hired for the construction works.
Type of Contract:	Institutional Contract
Estimated Duration	36 months
Location	Ruweng Administrative Area, Upper Nile State, Western Equatoria State, Central Equatoria State, Western Bahr El Ghazal State, Northern Bahr el Ghazal State, Unity State.
Reporting to	Project Director, Project Implementation Unit (PIU), Ministry of General Education and Instruction.

Background

Education Sector Context

The civil war and ongoing conflicts have impeded the development of South Sudan's education system and disrupted education provision. The lack of investment for government education service providers over the last decade has degraded the availability and quality of public education

institutions in the country. In addition, refugee and hosting areas (which are often in remote locations) are particularly vulnerable to climate shocks and cyclical violence. Inaccessible infrastructure, lack of resources for teaching and learning, teacher salaries and school maintenance, and inadequate water and sanitation, have also led to school closures. The influx of refugees has placed additional pressure on the already overburdened schools and limited resources in these areas. In addition to strengthening the government’s institutional capacity, it is essential to support ground-level implementation to allow for sustainable improvements in the provision of basic services for both refugees and host populations.

Building Skills for Human Capital Development Project

The Government of South Sudan (GoSS), through the Ministry of Finance and Planning (MoFP) in collaboration with both the Ministry of General Education and Instruction (MoGEI), and the Ministry of Higher Education, Science and Technology (MoHEST), will be leading the implementation of a five-year World Bank-funded project entitled “**Building Skills for Human Capital Development in South Sudan**” (BSHCD).

The BSHCD project aims to increase skills development opportunities in the education and agriculture sectors and strengthen capacity for management of the education system. Education interventions will focus on enhancing pre- and in-service teacher training, improving the education service delivery system, and re-operationalizing selected schools in refugee-hosting areas.

The project is being implemented through a Project Implementation Unit (PIU) established within the Ministry of General Education and Instruction to provide technical assistance and project implementation support. The PIU with overall guidance from the Project’s Steering Committee will oversee implementation of the contract.

It is also the responsibility of the PIU to ensure that all project activities are consistent with the project documents (such as the project appraisal document, legal documents and other subsequent documents and agreements. Furthermore, the PIU must maintain continuous oversight of all project activities in order to: i) identify and resolve issues early before they become problems; and ii) identify and catalyze opportunities for improving project impacts and outcomes as the project unfolds and the on the ground realities change.

The project intends to apply part of the proceeds of the grants towards the hiring of the qualified and competent consultants (herein referred to as “consulting firms” or “Design and Supervision Firms”) to support the rehabilitation of the selected schools in the Refugee & Host Community Areas in South Sudan in accordance with the guidelines as specified in the World Bank Procurement Manual, the 5th Edition of September 2023 and, the stated terms and conditions of the signed Financing Agreement document.

A. OBJECTIVES of the Assignment

This assignment aims to support MoGEI in conducting a comprehensive assessment of the current condition, safety, climate resilience and functionality of 200 selected school buildings to identify their rehabilitation and maintenance needs. Additionally, the assignment will include preparing detailed designs and bidding documents and supervising the rehabilitation process in the selected schools.

The specific objectives of this task include the following:

- a) Conduct a comprehensive assessment of the current condition, safety, functionality, improvement/ renovation needs, and maintenance requirements of the current school buildings in selected schools.
- b) Design and prepare detailed blueprints for proposed infrastructure improvements and renovations.
- c) Prepare detailed Bills of Quantities (BoQs) and technical specifications for the proposed improvements.
- d) Support the PIU to prepare complete bidding documents for the civil works contracts in accordance with World Bank procurement guidelines.
- e) Supervise the renovation works.

B. GEOGRAPHICAL SCOPE.

The project will focus on selected schools requiring rehabilitation across six states and one administrative area within South Sudan. These six states and the administrative area have been packaged into lots as highlighted below:

- **Lot 1:** Greater Upper Nile (Ruweng Administrative Area, Upper Nile State, Unity State)
- **Lot 2:** Greater Equatoria (Western Equatoria State, Central Equatoria State)
- **Lot 3:** Greater Bahr el Ghazal (Western Bahr el Ghazal State, Northern Bahr el Ghazal State)

While the project aims to cover a total of two hundred (200) schools across the target states, the specific number and location of schools within each lot will be confirmed prior to the finalization of contracts.

C. SCOPE OF SERVICES

MoGEI seeks the services of Design and Supervision Firms to undertake detailed assessments, designs, and construction supervision for schools within their respective contracted regions. Consultants may apply for one or multiple lots. The scope of the assignment is divided into two phases, as stipulated below.

Phase 1: In the pre-construction phase, the selected firms shall conduct a comprehensive assessment of the current condition of the buildings and infrastructure of the schools within their lot, then prepare a comprehensive technical report that includes the current condition, preparation of as-built drawings, rehabilitation design blueprints, environment and social impact assessments and management plans, and bidding documents including a detailed BOQ for the rehabilitation works.

Phase 2: In the construction phase, the Consulting firms shall supervise the rehabilitation works of the buildings and infrastructure to ensure that the rehabilitation works are completed satisfactorily, timely, cost-effectively, and in strict compliance with the technical specifications and contract conditions.

Phase 1: PRE-CONSTRUCTION – CURRENT CONDITION ASSESSMENT & DESIGN FOR REHABILITATION

1. Specific Tasks:

Each consulting firm will carry out the following tasks in Phase 1 in its Lot/s, with the actual number of schools in each Lot to be determined by the start of the contract..

1.1 Task 1: Project initiation

This task will focus on launching the consultancy and ensuring a common understanding of the objectives, methodology, time frame, roles and responsibilities, and potential risks. Specifically, each firm will prepare an inception report 2 weeks upon being contracted. The inception report shall include the following:

- (i) The proposed methodology, including data collection methods, interviews, site visits, analysis techniques, and building and infrastructure assessment criteria.
- (ii) The standards, references, and best engineering practices for condition survey assessment.
- (iii) A comprehensive project implementation schedule mapping out activities, deliverables, and key milestone dates. This will form the basis for monitoring progress.
- (iv) The roles and responsibilities of the consultant team members, client counterparts, and other stakeholders who will be involved in or provide inputs to the consultancy.
- (v) Identification of potential implementation risks and mitigation measures.
- (vi) A community engagement plan to ensure sensitive exchange about the school assessment, importance of education, and inclusion of the community members along every step to secure buy-in, learn about the local context, climatic conditions, building materials, etc.

1.2 Task 2: Conduct a comprehensive assessment of the current condition of the buildings & infrastructure

Specifically, the task will involve but is not limited to site visits for conditional survey and assessment of the buildings & infrastructure. The technical study shall cover two main parts, presented in sections **1.2.1** & **1.2.2** below:

1.2.1 Site visits for condition survey and assessment of the buildings & infrastructure

The Consulting firms shall:

- i) Sensitively engage the community during the assessment in close coordination with any NGOs in the area to secure buy-in on the school and gather input on local context, climatic conditions, preferred local materials for resilient rehabilitation of the infrastructure as well as any local sensitivities.
- ii) Conduct several site visits to comprehensively evaluate the condition of the existing buildings and infrastructure.
- iii) Assess the Environmental and social impact of proposed buildings & infrastructure improvements/rehabilitation.

The condition assessment survey shall cover the following systems:

- 1) The Structural system covering:
 - Identification of the structural system and its elements
 - Identification of building materials.
 - Detailed condition of the building's structural elements
- 2) The Architectural condition covering:
 - Sanitary and plumbing works
 - Wastewater drainage pipes
 - Water supply network
 - Doors and windows
 - Landscape
 - Plastering works.
 - Painting works
 - Tiles work
- 3) The Electrical condition covering:
 - All electrical work, including wiring to all electrical ends, such as switches, plugs, and main board. etc.)
- 4) Environmental assessment covering:
 - Evaluate the environmental hazards in the selected schools, including harmful buildings (such as asbestos), water pollution, flood, mechanical systems (generators, AC and fire or emergence alarm system.
 - Prepare environmental and social management plans for each rehabilitated facility based on environmental and social impact assessment findings.
- 5) Mechanical system (if any):
 - Identification of any mechanical elements (as relevant) and evaluation of their condition.

1.2.2 Preparation of a technical report and as-built drawings of the buildings & infrastructure

After conducting the rigorous condition assessment, the consulting firms shall prepare technical reports presenting the following:

- 1) The comprehensive technical report clearly demonstrating each building component's condition in detail (structural, architectural, mechanical, and environmental components). The report shall provide recommendations and technical proposals describing the appropriate method to restore/rehabilitate/replace the damaged components based on the component's condition. The technical proposal for rehabilitation works of the buildings shall take into consideration important issues related to environmental and social-safeguard, students with disabilities, accessibility for girls (such as gender-separated washrooms), and all other related requirements in alignment with the World Bank safeguards policy.
- 2) Preparation of as-built drawings based on the site measurements. The drawings shall include (if exist):
 - (i) Architectural drawings, including plans, sections, and roof details
 - (ii) Details of doors and windows, including details of fixing and frames.

- (iii) Prepare site layouts, including details of footpaths, land grading, land levels, etc.
- (iv) Details of toilet pits, ventilation pipes, and other plumbing details (water supply and wastewater disposal).
- (v) Electrical drawings, including the layout of fittings, fixtures, lamps, plugs, switches, and distribution boards
- (vi) Details of water tanks/rainwater harvesting

Note: The firms shall submit the technical reports and as-built drawings and make a presentation to the MoGEI based on their findings. After including comments and remarks by the MoGEI, the firms shall prepare the design blueprints and BOQs.

1.3 Task 3: Prepare detailed design blueprints for the improvement/rehabilitation of buildings & infrastructure

Based on MoGEI's recommendations and feedback, the consulting firms shall prepare detailed blueprints for the improvement/rehabilitation design that supports quality education and complies with environmental standards. The design and specifications must follow engineering standards and good engineering practices and meet basic standards for learning environments. The improvement/rehabilitation design shall take the following factors into consideration:

- Environmental Social Impact Assessments (ESIAs) will be developed for each site, and special attention will be placed on ensuring that all E&S standards are complied with (including security, GBV prevention, labour management procedures, etc.) and that trusted and functional GRM mechanisms are in place.
- Estimated time frame for improvement/rehabilitation works.
- Ensure that the refurbishment plan is climate-resilient based on local conditions (particularly regarding flood resistance), and climate adaptation measures (such as water recycling or harvesting) will be incorporated to the maximum possible extent.
- Classrooms should be both physically accessible and conducive to learning.
- Consider issues related to gender, such as gender-separated washrooms.
- According to the World Health Organization's requirements, the rainwater harvesting system must mitigate the risk of stored water pollution to prevent waterborne diseases such as cholera, diarrhoea, dysentery, hepatitis A, typhoid, and polio.

The design blueprints shall include the following:

- **Architectural design drawings:** detailed floor plans, cross sections, doors & windows, entrances, footpath, site plan, landscape, etc.,
- **Electrical drawings:** layout of fittings, fixtures, lamps, plugs, switches, distribution boards, solar system, etc.
- **Plumbing:** water supply details, water conservation, toilet, wastewater details, ventilation pipes, etc.
- **Mechanical:** mechanical drawings as relevant.

1.4 Task 4: Prepare BOQ and specifications for the proposed buildings & infrastructure improvement/rehabilitation

The firms shall prepare a detailed BOQ identifying adequate specifications of improvement/rehabilitation works that reflect all the requirements mentioned in Task 3. The BOQ shall contain the following:

- Rehabilitation work schedule illustrating the tasks' sequence and duration.
- Explanation of the items that need replacement and that need repair
- Detailed specifications and quality requirement including the cost for each item taking into consideration the minimum standards of safety in schools.
- Accurate quantity for each item.
- Cost estimate, with a detailed supportive rate analysis for each item. The detailed estimate shall be compiled with necessary reports and drawings.
- Cost items for various work categories.
- ESMP costing and requirement.

The Consulting firms will be responsible for liaising with local authorities and other public utilities' authorities to ensure compliance with planning and building regulations.

1.5 Task 5: Prepare the Bidding Documents for proposed buildings & infrastructure improvements/rehabilitation works

- Support the PIU in preparing all documentation (tendering and contract) related to the procurement of work contracts;
- Support the PIU in the bidders' technical evaluation, selection, and project awarding processes.
- Ensure that bidding documents specify that contractors who conduct the rehabilitation works must comply with the site-specific Environmental and Social Management Plans (ESMPs).

2. Deliverables

The deliverables of **Phase 1** shall include the following outputs:

- Buildings assessment report and as-built drawings.
- Design/improvement drawings.
- BOQs and Specification.
- Bidding documents for improvements/rehabilitation works.
- Draft contracts
- ESMPs for the construction works.

PHASE 2: SUPERVISION DURING CONSTRUCTION

1. Specific responsibilities of the Consulting firms

The Consulting firms shall carry out the following tasks in **Phase 2** for the selected schools:

1.1 Task 1: Construction work supervision and contract management:

The Consulting firms will oversee the rehabilitation works of the selected schools, including contract management and works, compliance to the approved construction specifications and standards, all other environmental and social safeguards requirements, and related documents per WB standards, as follows:

Planning for the rehabilitation:

- Hire, manage, and supervise site engineers for overseeing and better execution of rehabilitation works according to the TOR and qualifications agreed by the PIU;
- Provide the contractor guidance on the rehabilitation of the buildings & infrastructure.
- Develop standardised templates/formats for progress reporting, site meeting minutes documentation, site diary, claim reporting and other documentation needs to ensure audit trail for all construction works by all contractors.

Supervision and quality assurance of rehabilitation works

- Coordinate, supervise, monitor, and follow up with the site engineers on rehabilitation activities on a daily basis and provide technical instructions to engineers and construction supervisors at each site;
- Prepare and submit the rehabilitation schedule and organize the site meeting with the PIU and the contractors to discuss the progress of works and plan;
- Adopt a strict system for quality control in order to ensure that all construction works are carried out in accordance with the drawings and specifications and inspect all construction materials and workmanship for compliance accordingly;
- Conduct weekly inspection, testing, and Quality Assurance throughout the assignment;
- Monitor compliance with construction health and safety protocols, and compilation of accident/incident reports;
- Monitor the progress of the works against the Consulting firms' implementation program and the rehabilitation program provided by the contractors for each site;
- Advise MoGEI of any deviations from the contract drawings and documents by the contractors;
- Advise MoGEI of any likely delays to the rehabilitation works;
- Advise MoGEI on any possible problems or necessary changes as they arise that will incur extra costs and on ways to avoid these costs if at all possible;
- Advise MoGEI on any possible claims by the contractor or any other contractual problems arising during the works;
- Certify payments to the contractor in accordance with the contract provisions;
- Prepare lists of defective and outstanding work at the time of practical completion of the facility;
- Carry out any other tasks related to the supervision of the works as may be requested by MoGEI;

Supervision of ESMP implementation

- Undertake required inspection on the site to confirm the contractor's compliance with ES requirements and determine remedial action in the event of noncompliance with ES obligations;
- Supervise implementation of Environmental and Social Management Plans (ESMPs) during rehabilitation works.
- Prepare site-specific monthly status reports for implementation of ESMPs
- Submit ESIA report to the PIU team for review, prior to submission to Ministry of Environment for approvals.

Reporting of rehabilitation works:

- Prepare weekly and monthly progress reports and share these reports with the PIU;
- Liaise with the PIU and advising on areas of concern, potential delays or cost increases;
- Maintain a diary recording the daily weather conditions, instructions issued to the contractor, problems occurring, deliveries of materials, progress on site, workers on site, visitors, etc.
- Prepare final project completion report acceptable to the client

Facilitation of project closure and handover:

- Arrange the testing, commissioning, acceptance and handover of the works on completion;
- Perform contractor handing over of the site after work completion in the presence of a PIU representative.
- Check the condition of the works at the end of the defects liability periods the facility and signing off the works when any outstanding or defective works have been completed;

1.2 Task 2: Preparation of Maintenance Plan

The Consulting firms will produce a maintenance plan for the facility and simple maintenance manuals to be used by responsible officials at national, States, counties and payam to support and train school management committees and Parent Teacher Associations to maintain school buildings and equipment.

D. DURATION OF CONTRACT

The total duration of the assignment is expected to be 36 calendar months for design and rehabilitation. The breakdown is anticipated as follows:

- (a) Phase 1 & 2 (Assessment and design – approx. 12 months)
- (b) Phase 3 & 4 (Supervision of contractors for works and maintenance plan preparation – approx.24 months)

Deliverables:

The deliverables expected during the performance of this assignment shall include:

- i. Inception Report detailing the aspects to successfully accomplish the assignment to the required quality standard including work plans and resource allocation plan.
- ii. A comprehensive assessment report detailing key findings in the targeted schools in South Sudan for rehabilitation including designs for each specific school based on the assessment findings.
- iii. Detailed consolidated rehabilitation and supervision report following construction supervision visits according to the agreed plan.
- iv. Detailed consolidated maintenance plan and manual for all rehabilitated school facilities.

Note:

The Consulting firms will not issue any instructions to the contractor that will change the agreed design or rehabilitation of the buildings; that will impede the progress of the works; that will lengthen the contract period; or that will add to the cost of the works without first agreeing these measures with the client and obtaining the written authority of MoGEL.

Payment schedule:

The payment to the consultant firm shall be through electronic transfer upon submission and approval of deliverables as follows:

S/no	Deliverable	Percentage of payment
1	Approved Inception Report	20% of the contract value
2	A comprehensive assessment report	35% of the contract value
3	Detailed consolidated rehabilitation and supervision reports (weekly, monthly and quarterly progress report)	35% of the contract value
4	A completion report with detailed consolidated maintenance plan for all rehabilitated school facility.	10% of the contract value

E. QUALIFICATION REQUIREMENTS FOR CONSULTING FIRMS

Core business and years in business: The firm shall be registered/incorporated as an engineering consulting firm with general experience in provision of engineering consultancy services including building design, building condition assessment, specification and BOQ preparation, cost estimation or a related field for at least ten (10) years.

Relevant Experience:

- i. The Consulting firms shall ensure adequate resources are available to complete the work within the specified time frame and shall not engage in any assignment that may place them in a position of not being able to carry out the specific services described in these Terms of Reference.
- ii. The Consulting firms should have experience in complying with international standards in Civil, Architectural and Electrical Engineering and have the necessary permanent key personnel required to carry out the services.
- iii. The Consulting firms should demonstrate proficiency in engaging with local and national engineers, particularly in contexts akin to South Sudan, showcasing an understanding of the region's unique challenges and requirements.
- iv.
- v. Demonstration by Consulting firms of having successfully completed similar projects of scope and complexity in a similar operating environment over the past ten (10) years.

Technical and Managerial Experience:

- i. The Consulting firms should have knowledge in of Leadership in Energy and Environment Design (LEED) framework and demonstrate experience in undertaking Environmental and Social Impact Assessment for construction projects.
- ii. The Consulting firms should have at least 10-15 years' specific experience in design, provision of construction management services and supervision of construction works.
- iii. Demonstrate sensitivity and ability to navigate the remote and diverse regions of South Sudan
- iv. The key personnel in the Consulting firm should have relevant adequate experience in the construction design and rehabilitation of educational facilities in developing countries particularly fragile states, and experience in the design of green projects incorporating energy-efficiency and environmentally friendly materials.
- v. The firm should demonstrate adequate managerial structure to undertake the assignment.

The Consulting firms should have the financial and technical resources to undertake the assignment.

F. KEY STAFF

Project Manager/Team Leader:

The **Project Manager/Team Leader** who will lead the team and provide overall management of the construction program with the following qualifications, skills and experience:

Qualifications

- Master's degree in engineering/ project management, civil engineering, or related degree from a recognized University
- Fluency in English;
- Computer skills – AutoCAD, MS Office, etc.

Professional experience

- 15 years of professional experience, 10 years of which should have been in leading and managing engineering projects in developing countries, including fragile states.
- Experience in design of schools in remote, rural areas, and fragile contexts
- Have led at least one similar assignment
- The management and supervision of large-scale rural construction projects;
- Experience of managing a supervision team.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 24 man-months

Architect:

Qualifications

- Degree in architecture from a recognized University
- A recognized professional qualification from the country of origin or residence together with:
- Professional registration with a recognized body

- Fluency in English;
- Computer skills – AutoCAD, MS Office, etc.

Professional experience

- At least 10 years’ professional experience, 5 years of which should have been in developing countries, including fragile states.
- Experience in design of schools or education infrastructure, including in fragile or hard to reach areas
- Experience in supervision of rural construction projects;
- Experience in managing a supervision team.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 24 man-months

Quantity Surveyor:

Qualifications and skills

- BSc in Engineering from a recognized University and a recognized professional qualification from the country of origin or residence.

Professional experience

- At least 10 years’ professional experience in quantity surveying.
- Professional registration with a recognized body
- Experience in fragile states is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 6 man-months
- Supervision (Phase 2) will require 24 man-months

Structural Engineer:

Qualifications

- BSc in Civil Engineering from a recognized University and a recognized professional qualification from the country of origin or residence.
- Experience in fragile states is an added advantage.

Professional experience

- At least 10 years’ professional experience and 5 years’ site experience with a good knowledge of structural engineering regulations.
- Professional registration with a recognized body
- Experience in fragile states is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 18 man-months

Electrical Engineer:

Qualifications

- BSc in electrical engineering from a recognized University and a recognized professional qualification from the country of origin or residence.

Professional experience

- At least 10 years' professional experience and 5 years site experience with a good knowledge of electrical engineering regulations.
- Professional registration with a recognized body
- Experience in fragile states is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 6 man-months
- Supervision (Phase 2) will require 24 man-months

Environmental health and Safety:

Qualifications

- Degree in Environmental studies or related fields from a recognized University. Recognized professional qualification to undertake Environmental and Social Impact Assessment's (ESIAs), Environmental Audits (EAs).

Professional experience

- Demonstrated experience in undertaking ESIAs, EAs and Occupational Health and Safety audits (OSHA). Experience in fragile states is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 24 man-months

Social and Gender:

Qualifications

- Degree in Social Science or related field from a recognized University.
- Recognized professional qualifications to undertake Social and Gender related analysis, assessment and risk mitigation.

Professional experience:

At least 5 years demonstrated experience in community mobilization and prevention and response to Gender Based Violence (GBV). Experience in fragile states or humanitarian contexts is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 12 man-months

Civil Engineer:

Qualifications

- Degree in civil engineering or related fields from a recognized University. Recognized professional qualification and experience to plan, undertake and supervise construction works.

Professional experience

- Demonstrated experience in undertaking design and supervision of construction works. Experience in fragile states is an added advantage.

Professional time in man-months

- Assessment and design (Phase 1) will require 12 man-months
- Supervision (Phase 2) will require 24 man-months

Mechanical Engineer:

Qualifications

- Degree in mechanical or civil engineering from a recognized University.

Professional experience

- At least five (5) years of relevant working experience.
- Must be registered with relevant professional bodies.

Professional time in man-months

- Assessment and design (Phase 1) will require 3 man-months
- Supervision (Phase 2) will require 9 man-months

DELIVERABLE AND REPORTING.

Design and Supervision Firms will report directly to MoGEI's Project Director on all project activities and interventions as requested. The Project Director will provide necessary guidance and oversight to ensure coordination and consistency of implementation across all lots.

The Consulting firm will not issue any instructions to the contractor that will change the agreed design or rehabilitation of the buildings; that will impede the progress of the works; that will lengthen the contract period; or that will add to the cost of the works without first agreeing these measures with the client and obtaining the written authority of MoGEI.

G. MANDATORY APPROVALS

All decisions that will have cost, time or quality implications, as well instructions or changes that shall impact time, cost or quality **MUST** have the approval of MoGEI. As such the Consulting firm shall request, in a timely manner, approval from MoGEI prior to the issuing any of the following: (a) Variation Orders (Increase or Decrease) (b) Extension of Time (c) Practical Completion (d) Final Completion (e) Change in use of contract Sums (variations/deviations from

agreed sums) (f) Any and all actions or directives that impact on time and/or cost and/or quality and/or contractual obligations.

H. PAYMENT SCHEDULE

The submission of invoices and payment schedule will be guided by the World Bank Procurement Manual, the 5th Edition of September 2023.

I. INITIAL SELECTION CRITERIA:

The technical criteria for initial selection of the applications will be in compliance to the stated requirements, terms and conditions outlined in this TORs document.